

## Quick Guide to GREENR (Gale)

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### Overview

GREENR (Global Reference on the Environment, Energy, and Natural Resources) is a collection of resources about environmental issues. Features include:

- Topic guides providing extensive coverage of environmental and energy issues.
- Machine translation of articles into eight languages.
- ReadSpeaker, which provides an audio version of the articles.
- Social bookmarking, saved searches, and Google Maps-based research guide.

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### Details

#### *Browsing and searching*

1. The **Browse Issues and Topics** box features selected subjects. Click “View All” to browse through all available subjects.
2. Use **Basic Search** for a quick keyword search. Results will be grouped by format, such as academic journals, magazines, or websites.
3. **Advanced Search** provides fields to enter different types of search terms, such as subject, ISBN, or author, and to search in the entire document or just the title. You can add up to 10 search fields by clicking “Add a row”.
4. You can limit your search in a variety of ways, including by document or content type, by publication date or format, or by peer-reviewed or full-text documents.
5. The **Featured Video** box on the home page has a Search Videos box that automatically limits your search to videos. You can also browse videos.
6. The **Case Studies** box on the home page has a Search Case Studies box that automatically limits your search to case studies. The Advanced Search link allows you to limit your search further.
7. **Search History** allows you to display and revise your search history.

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#### *Using an account to mark documents and create alerts*

1. Click on **Not Signed In? Login** link at the top of the page.
2. Select **Sign up for an account now!**
3. To save an article after you’ve signed in, click on **Add to Mark List** in the Tools box.
4. To save a search, click on **Save this search** in your search results. A pop-up box will let you name your search before you save.
5. You can create folders to organize your documents and your search lists in your account dashboard.



6. To create a **Search Alert**, click on “View All” next to the document type in your search results. Then click “Create a Search Alert.”
7. You can either create an email alert or use the generated RSS feed for your alert.

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### *Tools*

1. Each article has a **Tools** box, where you can email, download, and print the article.
2. Clicking the star (★) provides a static URL for the article you’re viewing.
3. You can **Translate** the article by selecting Spanish, French, Japanese, German, Italian, Portuguese, simplified Chinese, or Korean from the dropdown menu.
4. The **Citation Tools** link generates a citation in MLA, APA, and Z39.80 formats. These can be exported to four brands of third-party citation software.
5. The **Share** button lets you bookmark an article in a variety of social media sites, such as Facebook, Reddit, and Twitter.

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### *ReadSpeaker*

1. To use the **ReadSpeaker** function, click on “Listen” at the top of an article to hear it read in an American accent.
2. To hear just a section of the article, highlight the section you would like to hear, then click “Listen.”
3. An MP3 file of the article can be downloaded either from the ReadSpeaker bar or from the Tools box.

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### **Additional Features You Might Like**

- **Academic Journals and News** displays current headlines from selected journals and news sources. Click “Customize” to select which publications you would like to have displayed. Links to RSS feeds for your selected publications appear next to the title. You can also search all academic journals and news sources from this box.
- The **World Map** is a visual tool for exploring issues, countries, and regions using Google Maps. Select a topic from a menu and pins will appear with links to articles specific to that region.

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### **More Information**

- GREENR
  - <http://www.gale.cengage.com/greenr/>